

RD AN No. 4142 (1942-A)
February 8, 2006

TO: State Directors
Rural Development

ATTN: Community Program Directors

FROM: Russell T. Davis **(Signed by Russell T. Davis)**
Administrator
Housing and Community Facilities Programs

SUBJECT: Affirmative Fair Housing Marketing Plans for
Community Facilities Projects

PURPOSE/INTENDED OUTCOME:

This Administrative Notice (AN) is being issued to advise field staff that Form HUD-935.2, “Affirmative Fair Housing Marketing Plan,” (AFHMP) is required for certain housing-related projects financed through the Community Facilities (CF) loan and grant program.

COMPARISON WITH PREVIOUS AN:

This AN replaces RD AN No. 4030 (1942-A) dated December 16, 2004, which expired December 31, 2005.

IMPLEMENTATION RESPONSIBILITIES:

In order to be in compliance with the Fair Housing Act, the information provided by an “Affirmative Fair Housing Marketing Plan (AFHMP),” (AFHMP) Form HUD-935.2, is required for certain housing-related projects financed through the CF loan and grant programs. Projects such as retirement homes, group homes, assisted-living facilities, or nursing homes with five or more units or five or more beds require the information contained in an AFHMP. An AFHMP is prepared at the beginning of a project as a marketing tool to ensure that outreach and advertising requirements are met. The AFHMP must be included in the application package. A new AFHMP must be done at least every 3 years or sooner if there is a change in demographics.

Please contact Beth Jones, Community Programs, (202) 720-1498, if you have questions.

EXPIRATION DATE:
January 31, 2007

FILING INSTRUCTIONS:
Preceding RD Instruction 1942-A